

MAR 27 2017

**REQUEST FOR AGENDA PLACEMENT FORM**

**Submission Deadline - Tuesday, 12:00 PM before Court Dates**

**SUBMITTED BY: Ralph McBroom**

**TODAY'S DATE: March 16, 2017**

**DEPARTMENT: Purchasing**

**DEPARTMENT HEAD: Ralph McBroom**

**REQUESTED AGENDA DATE: March 27, 2017**

**SPECIFIC AGENDA WORDING: Consider approval of removing a walk-in freezer and a walk-in refrigerator as capital assets from inventory. Both items were destroyed by mistake during the renovation process of the kitchen.**

**PERSON(S) TO PRESENT ITEM: Ralph McBroom**

**SUPPORT MATERIAL: See attachment**

**TIME: 5 min**

**ACTION ITEM: X**

**WORKSHOP:**

**CONSENT:**

**EXECUTIVE:**

**STAFF NOTICE:**

**COUNTY ATTORNEY: X**

**IT DEPARTMENT:**

**AUDITOR:**

**PURCHASING DEPARTMENT:**

**PERSONNEL:**

**PUBLIC WORKS:**

**BUDGET COORDINATOR:**

**OTHER: JOLEC/SO**

**\*\*\*\*\*This Section to be Completed by County Judge's Office\*\*\*\*\***

ASSIGNED AGENDA DATE: \_\_\_\_\_

REQUEST RECEIVED BY COUNTY JUDGE'S OFFICE \_\_\_\_\_

COURT MEMBER APPROVAL \_\_\_\_\_ Date \_\_\_\_\_

## **Donna White**

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**From:** David W. Blankenship  
**Sent:** Friday, March 10, 2017 10:05 PM  
**To:** Paula G. Reid; Donna White  
**Subject:** Fwd: Walk ins

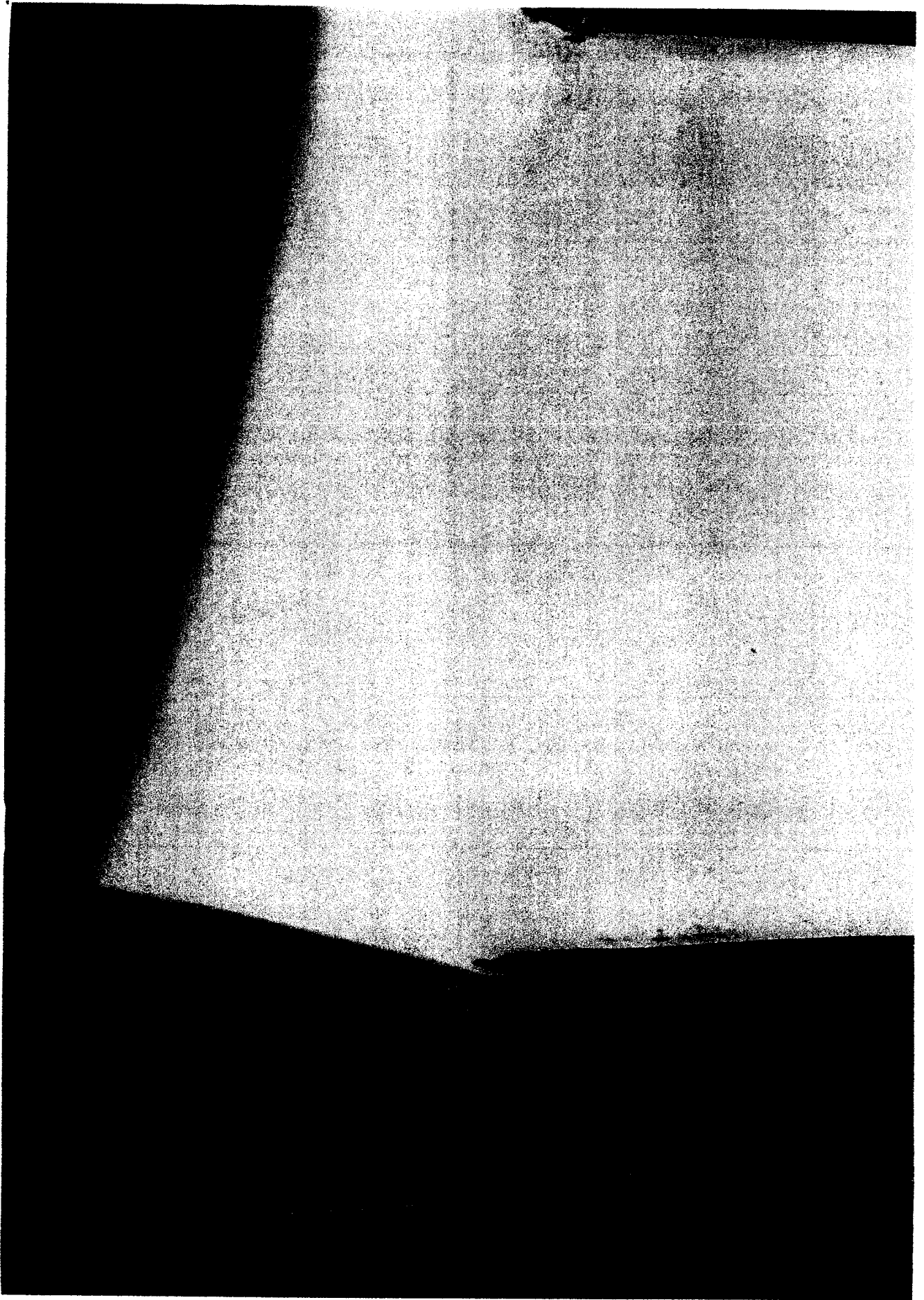
Here are photos of the walk-in coolers.

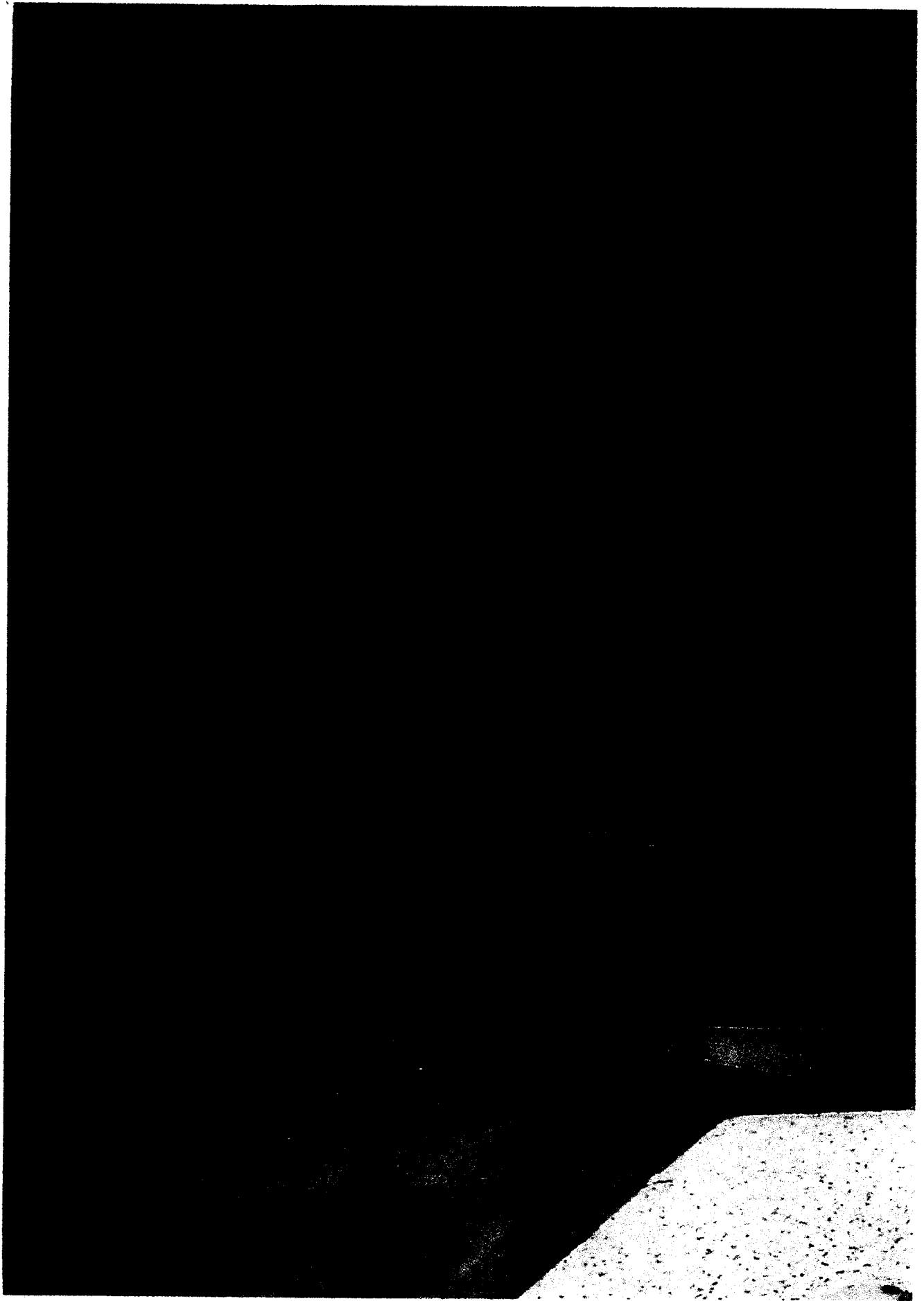
David Blankenship

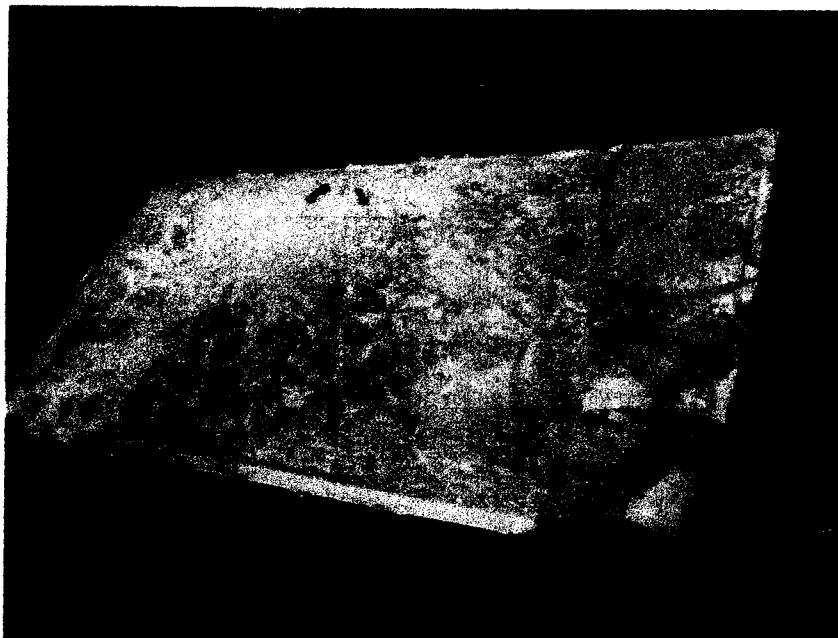
Begin forwarded message:

**From:** Marlin Allen <[mallen@sedalco.com](mailto:mallen@sedalco.com)>  
**Date:** March 10, 2017 at 6:18:18 PM CST  
**To:** "[davidw@johnsoncountytexas.org](mailto:davidw@johnsoncountytexas.org)" <[davidw@johnsoncountytexas.org](mailto:davidw@johnsoncountytexas.org)>  
**Subject:** Walk ins

Material in dumpster.







Sent from my iPhone

**Donna White**

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**From:** David W. Blankenship  
**Sent:** Friday, March 10, 2017 10:06 PM  
**To:** Paula G. Reid; Donna White  
**Subject:** Fwd: Walk ins

More pics of walking cooler and freezer

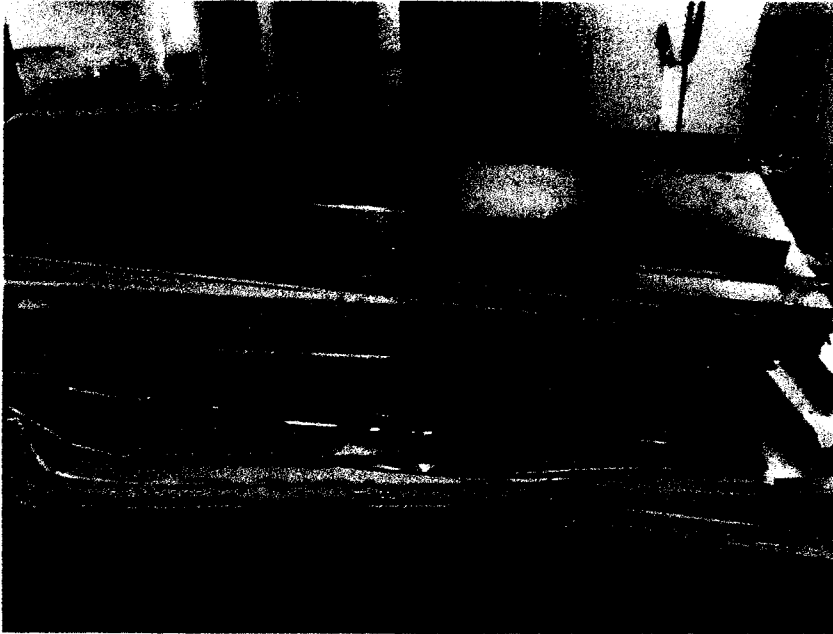
David Blankenship

Begin forwarded message:

**From:** Marlin Allen <[mallen@sedalco.com](mailto:mallen@sedalco.com)>  
**Date:** March 10, 2017 at 6:15:41 PM CST  
**To:** "[davidw@johnsoncountytexas.org](mailto:davidw@johnsoncountytexas.org)" <[davidw@johnsoncountytexas.org](mailto:davidw@johnsoncountytexas.org)>  
**Subject:** Walk ins

Pictures from inside building.





Sent from my iPhone